



Newcastle University
School of Education, Communication & Language Sciences

Participant Information Sheet (for teachers)

1. You are invited to take part in a research study entitled 'An examination of experienced online language teachers' multimodal instructions'.
2. Please read this form carefully and ask any questions you may have before agreeing to be in the study.
3. The study is conducted by Dr. H. Müge Satar Coen from the School of Education, Communication & Language Sciences at Newcastle University, UK and Dr. Ciara Wigham from Université Clermont Auvergne, France, as part of a project funded by HaSS Faculty Research Fund at Newcastle University.
4. The purpose of this study is to research experienced online language teachers' instructions.
5. If you agree to be in this study, you will be asked to record and share with the researcher three of your online lessons using screen capture software, which will be given to you. The first lesson will be a lesson of your choice. For the next two lessons, we will provide you with two different tasks and ask you to use them in your lessons. You will then be invited to participate in a 30-min. online interview about your perceptions towards giving instructions online.
6. Your participation in this study will take approximately two weeks.
7. You are free to decide whether or not to participate. If you decide to participate, you are free to withdraw at any time without any negative consequences for you.
8. All responses you give or other data collected will be kept confidential. The records of this study will be kept secure and private and deleted upon completion of the project. All files containing any information you give will be password protected. In any research report that may be published, no information will be included that will make it possible to identify you individually. There will be no way to connect your name to your responses at any time during or after the study.
9. If you have any questions, requests or concerns regarding this research, please contact me via email at muge.satar@ncl.ac.uk or by telephone at +44 [REDACTED]

This study has been reviewed and approved by the School of Education, Communication & Language Sciences Ethics Committee at Newcastle University (date of approval: 12 January 2018)

Faithfully yours
Dr. H. Müge Satar Coen



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Participant Information Sheet (for the student who will record the lesson and participate in an interview)

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3. The study is conducted by Dr. H. Müge Satar Coen from the School of Education, Communication & Language Sciences at Newcastle University, UK and Dr. Ciara Wigham from Université Clermont Auvergne, France, as part of a project funded by HaSS Faculty Research Fund at Newcastle University.
4. The purpose of this study is to research experienced online language teachers' instructions.
5. If you agree to be in this study, you will be asked to record and share with the researcher three of your online language lessons using screen capture software, which will be given to you. You will then be invited to participate in a short online interview about your perceptions towards your teacher's instructions.
6. Your participation in this study will take approximately two weeks.
7. You are free to decide whether or not to participate. If you decide to participate, you are free to withdraw at any time without any negative consequences for you.
8. All responses you give or other data collected will be kept confidential. The records of this study will be kept secure and private and deleted upon completion of the project. All files containing any information you give are password protected. In any research report that may be published, no information will be included that will make it possible to identify you individually. There will be no way to connect your name to your responses at any time during or after the study.
9. If you have any questions, requests or concerns regarding this research, please contact me via email at muge.satar@ncl.ac.uk or by telephone at +44 [REDACTED]

This study has been reviewed and approved by the School of Education, Communication & Language Sciences Ethics Committee at Newcastle University (date of approval: 12 January 2018)

Faithfully yours
Dr. H. Müge Satar Coen



Newcastle University
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Participant Information Sheet (for other students in the lesson)

1. You are invited to take part in a research study entitled 'An examination of experienced online language teachers' multimodal instructions'.
2. Please read this form carefully and ask any questions you may have before agreeing to be in the study.
3. The study is conducted by Dr. H. Müge Satar Coen from the School of Education, Communication & Language Sciences at Newcastle University, UK and Dr. Ciara Wigham from Université Clermont Auvergne, France, as part of a project funded by HaSS Faculty Research Fund at Newcastle University.
4. The purpose of this study is to research experienced online language teachers' instructions.
5. If you agree to be in this study, you will be asked participate in three online language lessons, which will be recorded using screen capture software by your teacher and one student in the lesson.
6. Your participation in this study will take approximately two weeks.
7. You are free to decide whether or not to participate. If you decide to participate, you are free to withdraw at any time without any negative consequences for you.
8. All responses you give or other data collected will be kept confidential. The records of this study will be kept secure and private and deleted upon completion of the project. All files containing any information you give are password protected. In any research report that may be published, no information will be included that will make it possible to identify you individually. There will be no way to connect your name to your responses at any time during or after the study.
9. If you have any questions, requests or concerns regarding this research, please contact me via email at muge.satar@ncl.ac.uk or by telephone at +44 [REDACTED]

This study has been reviewed and approved by the School of Education, Communication & Language Sciences Ethics Committee at Newcastle University (date of approval: 12 January 2018)

Faithfully yours
Dr. H. Müge Satar Coen



Newcastle University
School of Education, Communication & Language Sciences

Declaration of Informed Consent

- I agree to participate in this study, the purpose of which is to research experienced online language teachers' instructions.
- I have read the participant information sheet and understand the information provided.
- I have been informed that I may decline to answer any questions or withdraw from the study without penalty of any kind.
- I have been informed that data collection will involve the use of recording devices.
- I have been informed that all of my responses will be kept confidential and secure, and that I will not be identified in any report or other publication resulting from this research.
- I have been informed that the investigator will answer any questions regarding the study and its procedures. The investigator's email is muge.satar@ncl.ac.uk And they can be contacted via email or by telephone on +44 [REDACTED]
- I will be provided with a copy of this form for my records.

- Please complete the following (Circle Yes or No for each question):

I give permission for extracts of the recordings from the online language lessons where I appear to be used in academic presentations and publications:

With my face in clear but with all other identity markers masked out Yes No

With my face blurred and all other identity markers masked out Yes No

I give permission for snapshots of the recordings from the online language lessons where I appear to be used in academic presentations and publications:

With my face in clear but with all other identity markers masked out Yes No<sup>[L]
[SEP]</sup>

With my face blurred and all other identity markers masked out Yes No<sup>[L]
[SEP]</sup>

Any concerns about this study should be addressed to the School of Education, Communication & Language Sciences Ethics Committee, Newcastle University via email to ecls.researchteam@newcastle.ac.uk

Date	Participant Name (please print)	Participant Signature
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I certify that I have presented the above information to the participant and secured his or her consent.

29/03/2018	Dr. H. Muge Satar Coen
Date	Signature of Investigator